stewart title

Suite 1201, Duke Tower
5251 Duke Street
Halifax, NS B3J 1P3

902-420-0802
888-757-0078
902-420-0804 fax
stewart.ca

RESIDENTIAL POLICY ORDER FORM – Atlantic

902-420-0804 or email to
STGHALPolicyOrders@stewart.com

LAW FIRM INFORMATION

Solicitor: _____ Contact: _____ Your File # _____

Firm: _____ Tel: _____

Address: _____ Fax: _____

E-Mail: _____

Please list the names of any other solicitors acting on this transaction _____

Do you prefer documents to be sent by: ☐ Fax ☐ Email* - Provide Email address _____

*If no selection is made, policy will be delivered via fax. *Lawyer/Notary acknowledges that they have obtained consent from their client(s) to have their personal information transmitted over the internet, being a non-secure transmission route.*

Is this your first time using Stewart Title Guaranty Company? Yes ☐ No ☐

Policies Required: Owner ☐ Lender ☐ Both ☐ Scheduled Closing Date _____

StewartPROTECT™: Yes ☐ No ☐ (Not available for existing owner policies)

Transaction Information:

Property Purchase: New Home ☐ Resale ☐ Purchase Price: _____

Mortgage Refinance ☐ **Please note that policies are not available for Existing Lenders* Other _____

Post Purchase/Existing Owner Policy (Residential Properties Only) ☐

Property Information

Single Family Residential: ☐ Condominium Yes ☐ No ☐

Two to Six Unit Residential ☐ Number of Units _____ Vacant Land Yes ☐ No ☐

Farm Property ☐ With a Residential House Yes ☐ No ☐ Other ☐ _____

Post Purchase/Existing Owner Details

Original Deed/Instrument No. _____ Original Deed Date: _____

Original Purchase Price: _____ Assessed Value: _____

Municipal Address: _____

Legal Description (fax additional metes and bounds description) PID #: _____

Town/City: _____ Region/County: _____

Purchaser/Borrower Details: *(Last Name, First Name)*

_____ _____

Interest in Land: ☐ Fee Simple ☐ Leasehold (Original Inst. No. _____ Reg. Date _____

Vendor Name(s) (if purchase transaction)

Mortgage Details (for additional Lenders attach a separate sheet): Private Mortgage: ☐ Yes ☐ No

Mortgagee: _____

Mortgage Reference Number: _____ Term: _____ Priority 1st ☐ 2nd ☐ 3rd ☐

Mortgage Amount: _____

Vendor Take Back Mortgage: Yes ☐ No ☐ Construction Mortgage: Yes ☐ No ☐

Survey/Title Results:

Do you have a Survey? Yes ☐ No ☐

Does it disclose any discrepancies/encroachments/additions? Yes **☐ No ☐
** *fax a copy of the Survey outlining the discrepancies for which coverage is requested*

Will the Property be Rented? Yes ☐ No ☐ Taxes: Paid ☐ Will be paid on closing ☐

Do you require? Septic System Endorsement Yes ☐ No ☐ Water Potability Endorsement (Lender) Yes ☐ No ☐

Search Results: (attach additional explanations, SRI, CRO or relevant pages from Title Search)
List the details of any Instruments or Issues which affect good and marketable title that you wll be qualifying in your opinion, including but not limited to all easements and agreements (other than subdivision, development or site plan agreements:

Additional Questions: *Note that additional information or documentation may be requested based on your response.

1. Will you be obtaining and reviewing prior to closing Canadian/Provincial government issued photo ID for your purchase/borrwer client and keeping a legible copy in you file? Yes ☐ No ☐
   If no, have you known the client(s) personally for more than one year? Yes ☐ No ☐
2. Was any portion of the deposit paid directly to the Vendor? (not applicable for refi's or new home purchases) Yes ☐ No ☐
3. Are the mortgage proceeds being paid to anyone other than an existing lender or to the borrower directly? (refi only) Yes ☐ No ☐
4. Have there been any transfers or mortgage discharges registered within the last 6 months? Yes ☐ No ☐
5. Has another title insurer refused to issue a policy of title insurance in respect to this transaction? Yes ☐ No ☐
6. Is a Power of Attorney being used in this transaction? Yes ☐ No ☐

Stewart Title is committed to protecting the privacy and personal information of those insured under Stewart Title policies. The information provided about them is kept confidential and used for the issuing of policies and administering any claims which may arise under those policies. For a copy of our complete privacy policy, please visit our website at www.stewart.ca, or contact our Privacy Officer at 1-888-667-5151. For purposes of the Insurance Companies Act (Canada), this document was issued in the course of Stewart Title Guaranty Company's insurance business in Canada.